
Responsibility of the Administering Authority

Jurisdiction

Provision of services, including monitoring, counselling and payment of accounts, is normally the responsibility of the administering authority in the geographical area in which the designated continuing care facility is situated.

In some situations, the administering authority from where the applicant originates may wish to provide these services.

Support Services

Staff of the administering authority is required to provide support services for persons funded under the adult institutional care services program.

Administering authorities and health authorities must ensure that clients who are approved for admission to continuing care are supported in the community with:

- an increase in the availability and flexibility of community health supports and homemaker services;
- a plan for crisis management; and,
- preparation and counselling for admission to continuing care.

On admission of a client to a designated facility, the administering authority must ensure that the administrator of the continuing care facility is notified of:

- the contribution rates applicable to the administering authority (Funding Agency Charge) and the resident (User Charge);
- billing procedures; and,
- the name, address and telephone number of the worker who is to provide any required follow-up services.

Following placement, the administering authority having jurisdiction will ensure that a staff member visits the resident at least once every six months to provide other social services as required.

Where the facility is responsible for collection of the daily client User Charge, DIAND, BC Region will ensure, prior to placement, that the client and family understand and acknowledge the obligation to pay the User Charge. If a problem occurs with respect to client payments following placement, please contact your local Funding Services Officer.