



October 16, 2007

Your file - Votre référence

Our file - Notre référence

E6590-0

**All Band Social Development Workers
Holders of the Social Development
Policy and Procedures Manual
British Columbia Region**

To: All Band Social Development Workers

Manual Amendment Letter No # **05** 2007/2008

Re: 1. Housekeeping

This manual amendment provides updates to the Social Development Policy and Procedures Manuals Volume 1 and Volume 2, BC Region, effective October 1, 2007.

1. Housekeeping

The following sections have been updated for Volume 1:

- Income Assistance Table of Contents
- Appendix 1, Administering Authorities
- Appendix 4, Manual Amendment Letters
- Appendix 5, Policy Directive Letters
- Appendix 7, Income Assistance Forms List

The following sections have been updated for Volume 2:

- Appendix 1, Assisted Living Forms List
- Assisted Living Table of Contents

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INSTRUCTIONS FOR UPDATING THE MANUAL:

All changes are **highlighted**. Please remove the following chapters and sections and replace them with the corresponding sections and chapters that are included in this package into Volume 1 of 2, Income Assistance Program manual:

Please remove the Income Assistance Table of Contents (pages 1 to 6) and replace it with the attached Income Assistance Table of Contents (pages 1 to 6) dated October 2007.

Please remove Appendix 1 (pages 1 to 14) and replace with the attached Appendix 1 (pages 1 to 14) dated October 2007.

Please remove Appendix 4 (pages 1 to 2) and replace with the attached Appendix 4 (pages 1 to 2) dated October 2007.

Please remove Appendix 5 (pages 1 to 2) and replace with the attached Appendix 5 (pages 1 to 2) dated October 2007.

Please remove Appendix 7 (pages 1 to 2) and replace with the attached Appendix 7 (pages 1 to 2) dated October 2007.

All changes are **highlighted**. Please remove the following chapters and sections and replace them with the corresponding sections and chapters that are included in this package into Volume 2 of 2, Assisted Living Program manual:

Please remove the Assisted Living Table of Contents (pages 1 to 2) and replace it with the attached Assisted Living Table of Contents (pages 1 to 2) dated October 2007.

Please insert the new Appendix 1 (pages 1 to 2) dated October 2007.

Should you have any questions or require clarification on this policy amendment, please contact Gwen John, Communications Officer, Resource Centre, First Nations Social Development Society (FNSDS), at 1-800-991-7099.

Yours truly,



for Harold Powell
A/Manager, Intergovernmental Affairs
British Columbia Region
#600 - 1138 Melville Street
VANCOUVER BC V6E 4S3

Attach.

cc: Anita Lopez, Advisor, Intergovernmental Affairs
Eva Zen, A/Advisor, Intergovernmental Affairs
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