



August 30, 2006

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PC #499767 v.3

All Holders of the Social Development  
Policy and Procedures Manual  
British Columbia Region

Manual Amendment Letter No # **03** 2006/2007

To: All holders of the Social Development Policy & Procedures Manual

**Re: Income Assistance on Site Compliance Review Process**

The purpose of this manual amendment is to advise Administering Authorities of recent changes that have been adopted within the BC Region for the Income Assistance On Site Compliance Review Process.

BC Region has initiated this change as a result of notification from our national office that we must meet the requirements of the "national directive" set out in *Annex C – Income Assistance On Site Compliance Review Process* contained in the Income Assistance Program National Manual. These requirements supersede the present requirements itemized in the Framework Document (Appendix 6) that was being utilized by the BC Region.

The national directive will apply for income assistance on-site compliance reviews conducted after April 1, 2006.

Prior to this amendment, INAC has consulted with the First Nations Social Development Society (FNSDS) and discussions continue with respect to engaging the FNSDS in developing training modules and resources that will compliment and assist Administering Authorities with the Income Assistance On-Site Compliance Review process that was previously outlined in Appendix 6.

For those First Nation organizations with on-site income assistance compliance reviews scheduled for 2006/07, a detailed letter will be provided explaining the process before your review takes place.

**INSTRUCTIONS FOR UPDATING THE MANUAL:**

Please remove Chapter 2 Section 9, *Program Monitoring and Review* and replace it with the attached Chapter 2 Section 9, dated August 2006.

Please remove all contents of Appendix 6 entitled Social Development Program Review Framework Document BC Region and replace it with the attached Appendix 6 *Annex C – Income Assistance On Site Compliance Review Process* dated August 2006.

Please address any questions to Gary Palfreyman, Manager – Program performance Unit at 604-666-5114 or email at [palfreymang@inac.gc.ca](mailto:palfreymang@inac.gc.ca)

Yours truly,

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Attach.

cc: Chief and Council – All First Nations  
James George, President, First Nations Social Development Society  
Gwen John, Communication Officer, Resource Centre, First Nations Social Development Society  
Bill Zaharoff, Director, Intergovernmental Affairs  
Doug MacKay, Director, Corporate Services  
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