

July 20, 2007

E6590-0

All Holders of the Social Development  
Policy and Procedures Manual  
British Columbia Region

To: All holders of the Social Development Policy & Procedures Manual

Manual Amendment Letter No # **03** 2007/2008

Re: **Qualified Assessor – Completing Section 4 of Persons with  
Disabilities (PWD) Designation Application  
Housekeeping**

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This manual amendment introduces changes to the Social Development Policy and Procedures Manual, BC Region, effective immediately.

**Persons with Disabilities (Chapter 8.1)**

Effective August 1, 2007, the term “prescribed professional” has replaced the term “health professional” in the *Persons with Disabilities Designation Application* (SA 301).

“Prescribed professional” means a person who is authorized under an enactment to practice the profession of:

- a) medical practitioner,
- b) registered psychologist,
- c) registered nurse or registered psychiatric nurse,
- d) occupational therapist,
- e) physical therapist,
- f) social worker,
- g) chiropractor, or
- h) nurse practitioner.

.../2

As a result of this change, a chiropractor or nurse practitioner who is not employed by an Administering Authority to administer the INAC Social Development Program may now act as an assessor for the purpose of completing Section 4 – Assessor Report of the *Persons with Disabilities Designation Application* (SA 301).

Existing *Persons with Disabilities Designation Application* (SA 301) forms that do not indicate chiropractors or nurse practitioners as qualified assessors will not be recalled. Instead, band social development workers (BSDWs) may continue to use these existing forms until supplies run out.

When distributing existing *Persons with Disabilities Designation Application* (SA 301) forms to clients, BSDWs shall include a copy of the attached “Additional Categories of Practitioners who are Qualified Assessors” notice and advise their clients that nurse practitioners and chiropractors are qualified assessors.

New *Persons with Disabilities Designation Application* (SA 301) forms with updated information on qualified assessors will be printed to replace the existing forms once they are used up.

### **House Keeping**

- Additional changes to this chapter include the following:
  - The General Principle has been amended to clarify the purpose of providing the PWD designation.
  - A paragraph has been added to explain how *Persons with Disabilities Application* (SA 301) forms are requested.
  - “Note boxes” have been introduced to highlight important information.
  - Some paragraphs have been deleted or rearranged for greater clarity.
- The Table of Contents has been updated.

### **INSTRUCTIONS FOR UPDATING THE MANUAL:**

All changes are **highlighted**. Please remove the following chapters and sections and replace them with the corresponding sections and chapters that are included in this package into Volume 1 of 2, Income Assistance Program manual:

- 3 -

Please remove the Table of Contents (pages 1 to 6) and replace it with the attached Table of Contents (pages 1 to 6) dated August 2007.

Please remove Chapter 8, Section 1 (pages 1 to 18) and replace it with the attached Chapter 8, Section 1 (pages 1 to 18) dated August 2007.

Should you have any questions or require clarification on this policy amendment, please contact Gwen John, Communications Officer, Resource Centre, First Nations Social Development Society (FNSDS), at 1-800-991-7099.

Yours truly,

Harold Powell  
A/Manager, Intergovernmental Affairs  
British Columbia Region  
#600 - 1138 Melville Street  
VANCOUVER BC V6E 4S3

Attach.

cc: Anita Lopez, Advisor, Intergovernmental Affairs  
Eva Zen, A/Advisor, Intergovernmental Affairs  
Funding Services Officers, FS  
Sheila Jackson Craig, A/Manager, FS Operations South  
Gabrielle Ollinger, Manager, FS Operations North  
Andy Butler, A/Manager, Intergovernmental Affairs  
Gerry Nantel, A/Manager, Resource Planning and Allocation  
Gary Palfreyman, Manager, Program Performance  
Gwen John, Communication Officer, Resource Centre, First Nations  
Social Development Society

.../4

*(Insert Notice: Amendment to Section 4 Assessor Report - Persons with Disabilities Designation Application (SA301) Form)*

**Additional Categories of Practitioners who are Qualified Assessors  
for the Purpose of Completing Section 4 - Assessor Report  
of the *Persons with Disabilities Designation Application (SA 301)***

Effective August 1, 2007, the term “prescribed professional” has replaced the term “health professional” in the *Persons with Disabilities Designation Application (SA 301)*.

“Prescribed professional” means a person who is authorized under an enactment to practice the profession of:

- (a) medical practitioner,
- (b) registered psychologist,
- (c) registered nurse or registered psychiatric nurse,
- (d) occupational therapist,
- (e) physical therapist,
- (f) social worker,
- (g) chiropractor, or
- (h) nurse practitioner.

As a result of this change, a chiropractor or nurse practitioner who is not employed by an Administering Authority to administer the INAC Social Development Program may now act as an assessor for the purpose of completing Section 4 - Assessor Report of the *Persons with Disabilities Designation Application (SA 301)*.

This change is being made in accordance with an amendment to Chapter 8.1, Persons with Disabilities, of the *INAC Social Development Policy and Procedures Manual*, BC Region (reference: Manual Amendment Letter #3, dated July 20, 2007).