

Section A: Description of Proposed Project

Project Title: <i>Community Engagement</i>	Start-End Date: <i>August 01, 2010-March 31, 2011</i>
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Objectives: Describe how the **objectives** of the proposed project align with the goals of increasing the employability and community participation of **income assistance recipients** and supporting the capacity of First Nations to implement integrated case management:

The objectives are:

1. *To develop materials to increase use of ASARET/WOP and ensure accurate reporting of partnerships between AHRDAs and BSDWs*

This will increase capacity to implement integrated case management by training workers to maximize ASARET/WOP partnerships with AHRDA and business.

2. *To develop partnerships with FNTC/SRCTec to use information management and information technology as a tool for capacity building.*
3. *To leverage and build upon relationships Stó:lō/FNTC/SRCTec have established with government, industry and post-secondary institutions*
4. *To leverage FNTC's website as a communication tool*
5. *To assist three communities in developing Community Technology Plans*
6. *To develop a business/implementation plan for High Tech Sector Industry Prep program, building on work done to date by Stó:lō Nation, FNTC and SRCTec*

This initiative will support capacity by creating partnerships between Stó:lō/FNTC/SRCTec, key stakeholders in business, government, education and First Nations.

The completed Technology Plans will support more effective service delivery and management of client data, capacity building and in potential employment for IA recipients. Information management and technology will support this project. The Business Plan will be used to market and implement a industry training program to prepare IA recipients to work in High Tech.

Activities: Please provide a complete list of **activities** to be undertaken in the proposed project and indicate how they are opportunity-driven, results-based, collaborative, and innovative.

The Kwikwetlem Community Engagement Plan will integrate the resources of the Education, Elders and Youth, Health and Social Development areas of the Kwikwetlem Nation, so that no services are duplicated. The Kwikwetlem Chief and Council are working at enhancing their partnership with the nearby municipalities, Coquitlam, Port Coquitlam, and Port Moody, and this project will prepare be clients

to be ready for any employment opportunities within those municipalities. The Kwikwetlem Chief and Council is also developing a partnership with the Kiewit/Flatiron General Partnership, Port Mann Hwy 1 Project, where a number of jobs will be available to Kwikwetlem Nation members. Through this Active Measures Demonstration Project, the employable clients, once assessed, will receive information and assistance to become work-ready for the job opportunities within the above-mentioned partnerships. Kwikwetlem First Nation will work with Kla-How-Eya Employment Services, an arm of Aboriginal

Community Career & Employment Services Society, for the data case management of the clients; the case management of the clients will be handled within Kwikwetlem First Nation. The Kwikwetlem First Nation has signed an agreement with Vancouver Aboriginal Skills and Employment Partnership (VanAsep Training Society), for the recruitment of apprentices into the trades. Through this partnership, the employment clients will have the opportunity to enter into apprenticeship if they wish. Through this agreement, the goal is to have 50 people per year registered into apprenticeships from within the region, they will not all be Kwikwetlem members. At present, these partnerships that Kwikwetlem is involved in are great opportunities for the employable clients in the community; the partnerships demonstrate collaboration and innovation

Outcomes & Results: How will the outputs from activities contribute to increasing the employability, employment and community participation of **income assistance recipients aged 15 to 30 years old**? Add the **inputs** that will be used. The summary should also indicate how the activities will help in building First Nations' case management capacity:

ASARET Training:

Increasing understanding of policies and operational procedures associated with ASARET partnerships between Social Development, AHRDA and business. Increase reporting of ASARET participants on SDFSRs, more accurately reflecting partnerships already in place.

Community Technology Plans:

Developing Technology Plans in the participating communities will support them for using technology for this project and will help them plan for integrating technology and information management in other community projects. It will also identify capacity gaps and lead to capacity planning in IM/IT.

Developing partnerships with Bands, Education institutes, Government, Local business and industry will support capacity and productivity in First Nations.

Industry Prep Program (IPP):

This project is to create a business plan for a comprehensive framework for assessment, evaluation and preparation designed to elevate the success rate of Aboriginal candidates as related to employment and careers in the High Tech Sector.

This initiative is designed to support participants and build First Nation's case management capacity by encouraging partnerships between AHRDA, local business and SD delivery agents. Working with the FNNTC on data and information management will support this project. Expanding the relationships already built by FNNTC will bring additional support to and wider communication of the project.

Collaboration: Please describe how the project will create or support **partnerships** with leverage resources and expertise from stakeholders, including the private sector, to help **income assistance recipients** transition towards employment (e.g., internal, external, other programs/services):

This project will create, support and strengthen partnerships:

- 1. Between the HR and Community Development and Social Development departments by having monthly meetings. When SFN first started meeting as a team in September 2006 around social development issues we formed a strong team. Unfortunately over the past year we have slipped and have had few meetings which negatively impacts on our programs and services.*
- 2. Between SFN and local employment service agencies such as Nanaimo Youth Services and Supporting Employment Transitions. Both agencies will be asked to come to workshops to present on their services.*
- 3. Between SFN and employers in the Nanaimo area as we wish to develop a program for the adults attending our House of Learning so that they can gain work experience during the summer. We currently have an excellent partnership with one of the local supermarkets and 2 of our students*

- are working there for the summer. Thrifty's pays half of the wage and we pay the other half through CSETS funds.*
4. *Between SFN and the Ministry of Aboriginal Relations and Reconciliation who are supporting us with our pilot House of Learning program.*
 5. *Between SFN and Vancouver Island University (VIU) as we explore a computer training course here in the community.*

Risks and Mitigation: Please list each potential project risk and mitigation strategies:

1. *Funding will not be available - High Risk – without funding this project cannot be delivered*
2. *Technology – Low Risk – FNTP owns an Illuminate Classroom –training can be delivered to remote using dial-up connectivity*
3. *Community Technology Plans – Medium Risk – Community needs to take ownership of the Plan and keep in up-to-date. Community Engagement will be a key component of doing the Plan.*
4. *Building partnerships – Low Risk for project proponents – Partners are known and have previously worked with at least one member of the team*
5. *Building partnerships with Government, Business and Post-Secondary Institutions – Medium Risk – Economic conditions are making government, business and post-secondary institutions cautious however, the ability to leverage and build on work already done speaks well to the possibility of building partnerships*

Section B: Describe Means to Capture Data that Demonstrates Outcomes	
Describe Outcomes/ Outputs (Examples)	Describe Indicators (Examples)
<i>To assist SFN youth on Federal Social Assistance in gaining work related skills and developing career and/or work goals in order for them to be gainfully employed or returning to school.</i>	<i>Number of youth who attend the workshops, obtain employment, register and attend school, and/or volunteer either in the community or in the Nanaimo community at large.</i>
<i>To reduce the number of youth, in particular, on Federal Social Assistance.</i>	<i>Statistics on the numbers of youth on SA at the beginning of the Active Measures project (2009-2010) and every three month intervals who have transitioned into employment, school, and /or community and Nanaimo community participation.</i>
<i>To improve our integrated management approach and our data and statistics regarding our youth program in order to demonstrate its' effectiveness and review our successes and challenges.</i>	<i>Increase of meetings between departments, statistics, administration and Chief and Council support based on informed meetings.</i>

Section C: Detailed Project Work-plan

Describe in detail Project Objective by addressing the following questions:

- 1) Describe timelines and location for each activity undertaken along with who will manage each activity (e.g., August training session at Band Office by ASETS facilitator).

*Carpentry: All managed by experienced Carpenter and Primary Contact Person as support
 August 2-31: Read and interpret drawings at Community Centre
 September1- October 15: training sessions to use speciality equipment at UFV trades Chilliwack
 October 18-November 15: lessons on building concrete forms at Community Centre
 November 16-Jan 10: lessons on framing a building at Community Centre and UFV trades Chilliwack*

Jan 11-Feb 28: hands-on finishing internal and external details at Community Centre and once a week at UFV trades Chilliwack
March 1-April 31: Looking for long-term employment

- 2) How many **income assistance recipients** will participate in each activity? (e.g., 6 IA recipients at August training session done in Band Office)

All IA recipients in the Carpentry Certificate program will attend each and every activity, 15 IA recipients will always be in attendance

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- 3) How will the project support your community's Comprehensive Community Plan?

Youth between the ages of 19 and 30 (raising age by one year) as prioritized by Chief and Council, and 22 employables between the ages of 30 and 55. The CCP community survey also stated that youth need to be a priority.

- 4) How will the project be sustainable in the community after Active Measures funding has been used? (e.g., NCBR, TESI, ASARET, WOP, etc.)

The band is going to use INAC allotted TESI money to keep the success and momentum of the project going into the future and ensure the number of IA recipients declines.

- 5) What policy/program questions will the project contribute to answering? (e.g., the challenges, service gaps)

We hope that our project will help INAC in researching and creating new policies such as transition funds for IA recipients when employment and skills training is being received off-reserve. We can track this through monthly reporting on the SDFSRs. Our community must also realize that supports must be in place in order for IA recipients to achieve long-term meaningful employment.

What will this project tell INAC and your community about how the current IA program could be changed, **managed**, or **delivered** in order to better support IA recipients and communities? (e.g. training required for worker, workshop, locations)

In addition to IA policy, the BSDW requires more reporting and financial training through workshops in our area for the Social Development program in order to ensure all members of the band are aware of the numerous resources that are available from INAC and other sources.

Middle managers at the band require more program and financial knowledge to develop aggregation of services in order to support the BSDW to case-manage and reduce the IA dependency rate.

Section D: Community Profile Information

- 1) What is the community population and location?

On-Reserve population: 82 people

30 houses

Located on the Fraser River, southeast of Mission.

- 2) Who is your Aboriginal Skills and Employment Training Strategy (ASETS) holder?

Sto:lo Nation Human Resource Development (SNHRD)

- 3) What are the income assistance categories? (e.g. # of PWD, PPMB, single employable)

Single employable (60)

Single parents (12)

Couples (9)

Couples with Children (21)

PWD (16)

PPMB (13)

- 4) What Information Management/Information Technology Systems do you use to manage the IA program?

Our community uses the "Tribes" IM System to manage the IA program.

- 5) Using Technology Systems, how would you like to receive training and support? (e.g., facebook, Twitter, e-mail, chatroom, virtual classrooms, Skype, video conferencing, etc.)

Our community is very technology-oriented therefore virtual classrooms and video conferencing along with e-mail is sufficient to receive training and support.

- 6) How do you plan to share information on progress/challenges with your leadership and members of your community? (e.g. newsletter, Chief and Council presentations, facebook, website)

Presentations to Chief and Council regularly (monthly at least), and community meetings regularly (at least twice per month). Workshops, focus groups, etc.

Section E: Evaluation Information

- 1) What indicators of success will be measured? (i.e., number of people completing TESI, WOP, NCBR or ASETS programs, degree of community support, reduced IA case load, or # of assessments and referrals)

- *Number of people attending workshops;*
- *Number of people in communication with the employment counsellors;*
- *Number of people who have been assisted with work;*
- *Number of people attending school or training;*
- *Reduction of youth on SA.*

- 2) How will this information be collected and reported? (e.g., cash flow, general ledger, pay lists, annual renewals etc.)

The band financial department shall collect the monthly information on budget expenditures as well as the SDFSR expenditures. At the end of the project, the finance department will calculate the total expenditures and divide by the total number of IA participants to record the individual cost of completing the project. The information will then be provided to INAC with the project's final report.